

School for Accelerated Learning & Technologies, Inc. Charter High School
Board of Directors Meeting Minutes
December 3, 2018 at 5:15 PM
4751 Walgreen Road, Jacksonville, Florida 32209
Main Conference Room

Board Members Present: Evelyn Tukes, Jean Downing, Flora Peterson

Others Present: Michael LaRoche, Principal; F. Stephens, Board Secretary, R. Early

AGENDA ITEM #1 REGULAR MINUTES

- A. Board President , E. Tukes called the meeting to order 5:23 PM (quorum established)

AGENDA ITEM #2 MEDITATION:

- A. Meditation by BP Tukes

AGENDA ITEM #3 PUBLIC COMMENTS:

- A. None

AGENDA ITEM #4 APPROVE TO CONSENT ITEMS:

- A. December 3, 2018 consent agenda was carried without opposition.
- B. November 5, 2018 Board Meeting Minutes were approved without corrections.

AGENDA ITEM #5 BOARD FINANCES

- A. October monthly financial report was reviewed and explained
- B. November Critical payments and Burn Rates were discussed
- C. Audit report was submitted to the Board for review and questions

AGENDA ITEM #6 BOARD BUSINESS

- A. Introduction of the new board candidate was deferred until next board meeting
- B. Safety and Building maintenance
 - a. Student daily head count is recorded three times daily.
 - b. Disciplinary summary: Violations were down during the month of November.
 - c. Students-parents incident was videotaped) reflecting parent vulgar and belligerent behavior on campus.
 - d. Security Grant
- C. The roofing company is working on the roof expediently. The roof should be completed December 14, 2018. BP questioned if the entire roof is being replaced and should it be stated in the contract? F. Stephens stated that the entire roof is being replaced. BP requested a copy of the contract and warranty.
- D. BM suggests SALTech review the customer service issue regarding communications between the school and its many publics - answering phone, review voicemail messages during the day and return calls as expeditiously as possible. SALTech will implement a system to improve communication and school response to the phone calls. Suggestions were made to improve communications.
- E. ADT camera equipment provides inferior coverage and installation for the facility. Cameras are installed too low, which allows student access to destroy and/or reposition cameras. ADT has submitted a contract to extend services. The Board wants ADT Services to meet SALTech's needs with smaller, less visible cameras where students will not have access to manipulate the cameras. SALTech has contacted additional security camera providers. A BM indicated cost should be one-half the rate and that SALTech is over-charged when compared to services and installation of other security camera providers. ADT has breached their contract by providing inferior products and installation.

AGENDA ITEM #7 ADMINISTRATIVE SERVICES

- A. AdvancedED will site visit the school to perform an accreditation review on March 24, 2018

AGENDA ITEM #8 PRINCIPAL'S REPORT TO THE BOARD

- A. The Principal's Report included
 - a. October and November Financials, site visit corrections response to the District, Annual Audit, 2018-2019 Calendar, Leave of Absence, PTO, time clock use and Forbearance Agreement
- B. The District was unable to meet with SALTech as scheduled to review the corrected non-compliance items as noted, November 8, 2018 Site Visit Report. SALTech contacted the District regarding their no-show to review items which were recorded as non-compliant. No explanation was given by the district for non-follow-up. SALTech is seeking a written response at this time.
- C. Staff Leave of Absence, Tardiness, PTO With/Without Pay and Time Clock use policy was discussed and approved by general consent. The policy was viewed and issued to staff.
- D. Board requested ADP Services information regarding resigned and terminated employees.

AGENDA ITEM #9 REMARKS FROM BOARD MEMBERS ON NON-AGENDA ITEMS:

- A. Response to District regarding requested incident information was discussed.

AGENDA ITEM #10 ADJOURNED MEETING:

- A. BM Downing moved to adjourn the meeting and it was seconded by BM Peterson. The meeting was adjourned at 7:05 PM

AGENDA ITEM #11 NEXT BOARD MEETING

- A. Monday, January 14, 2019

Board Secretary, Regina Early

Date

Board President, Evelyn Tukes

Date